

## **General Announcement**

Wednesday, August 17, 2005

Subject: Employee Information Website

Worldwide Security Services is pleased to announce that in consideration of our transition to the Strategic Petroleum Reserve we will be providing an Employee Website for all employees of Worldwide Security Services who work at the SPR. Located at [www.sprportal.com](http://www.sprportal.com), this website will contain information and resources for our employees.

By visiting the site and logging in using your provided username password, you will be able to have access to an event calendar, benefit information, an upcoming newsletter, any internal career opportunities that may become available, and the Employee Relations Management system (ERM).

The Events Calendar will be a place where general date driven events can be distributed to everyone easily. Benefit information can be disseminated according to the latest information available, and will be consistent for everyone. Newsletters will be posted as they become available so that you can always reference important information. And most important, you will have a mechanism to handle questions, concerns, or comments regarding your employment with Worldwide Security Services.

The Employee Relations Management system will allow you to enter anonymous inquiries or named issues that you may have. If you don't provide your name we will consider your comments and may reply to them via a newsletter, conversely, if you provide your name we will contact you regarding your issue or comment accordingly.

We look forward to providing state of the art services commensurate with our continued commitment to quality services to both the SPR and to each of our valued assets; the people that protect our nations Strategic Petroleum Reserve.

Sincerely,

Anthony Shepherd  
[title]